



Advert

Retail Manager

Full Time, Permanent

Salary ranged based on experience: £25,000 - £27,000

Port Sunlight Village Trust is an independent charitable trust responsible for preserving and promoting the village. Set up by Unilever in 1999, the Trust works with Port Sunlight's residents to create a self-sustaining village for all who live, visit and work here.

Port Sunlight Village Trust (PSVT) operates an award-winning visitor attraction, comprising Port Sunlight Museum, the Edwardian Worker's Cottage, a programme of guided village tours and SoapWorks (which forms part of the formal and informal learning offer) which together celebrate the social, architectural, and industrial significance of Port Sunlight.

The Retail Manager will work as part of the Commercial Directorate. The Commercial Directorate is responsible generating income through the visitor experience and other commercial and fundraising activity in order to fund the promotion of the village's national and international significance and its relevance to the modern world, and the conservation of its unique heritage.

As Retail Manager you will manage the museum gift shop, tours and overall visitor experience at Port Sunlight Museum and Bridge Cottage Gallery.

The Retail Manager will lead a team consisting of a full-time team leader, full-time and volunteer tour guides, and casual assistants; creating a dynamic team with an innovative 'can do' attitude, and ensuring that an effective rota is planned and maintained.

You will achieve this by providing motivation, guidance, instruction and direction to the team, and monitoring standards of performance to ensure that PSVT's objectives are achieved.

You will develop a strong customer service culture within the team and motivate the team to maximise sales.

The Retail Manager will have key holder responsibility.

More information can be found in the Job Description on our website [Port Sunlight Jobs and volunteering opportunities at the Port Sunlight Village Trust](#). To apply, please send your CV and a supporting statement of no more than 500 words using the form located on our website to recruitment@portsunlightvillage.com by 10.00am on Monday 23rd September.