



Volunteer Agreement

Port Sunlight Village Trust (PSVT) welcomes the contribution of volunteers.

This Volunteer Agreement describes the arrangement between PSVT and you. We appreciate you volunteering with us and will do the best we can to make your volunteer experience enjoyable and rewarding.

We will do our best to provide you with:

- A welcoming, stimulating and creative environment in which to volunteer
- An environment that is safe and protects you from injury
- A full induction to PSVT
- The chance to gain new skills and use existing ones
- Regular meetings with a main point of contact which will provide opportunities for us to give you feedback and for you to give us feedback
- Information of possible changes and to consult with you about them
- Fair, equal and respectful treatment
- Recognition and appreciation of your contribution

We expect you, as a volunteer, to:

- Carry out the role to the best of your ability
- Support PSVT's aims and vision
- Be aware of and act in accordance with PSVT's policies, including data protection, health and safety and equal opportunities
- Treat colleagues and PSVT's visitors and residents fairly and with respect.
- Be committed, do your best to attend as arranged and giving us reasonable notice if you are unavailable
- Be flexible, where possible.
- Keep PSVT informed of any problems encountered during your time here. (PSVT would like you to ask questions if you are unsure of any tasks and to let us know if things are not as you expected.)
- To inform PSVT of any change in circumstance that might affect your ability to comply with the agreement, such as a change in any criminal record or a change in your physical/mental capability.

P.T.O

We expect staff and volunteers to treat each other and PSVT visitors and residents fairly and with respect regardless of gender, sexual orientation, age, parental or marital status, disability, religion, colour, race, ethnic or national origins or socio/economic background.

This agreement is binding in honour only, it is not intended to be a legally binding contract or a contract of employment between us and can be cancelled at any time at the discretion of either party. Neither of us intends any employment relationship to be created either now or at any time in the future.

Date.....

Declaration

I confirm that I have read and understood the above agreement and have been issued with the appropriate statements of policy.

Volunteer name

Volunteer signature

PSVT staff signature

PSVT name and job title